

Final Checklist for DNORS Restricted Data

Name: _____

Project title: _____

- ☐ A complete copy of the entire initial application, with any modifications required by RAND clearly marked.
- ☐ A copy of the RAND notification approving the initial application.
- ☐ Certification of human subjects review using the ***RAND IRB Memorandum*** and/or a notice of approval by the Institutional Review Board of the Restricted Data Investigator's home institution. The certification or notice must indicate that the project and the data safeguarding plan have undergone **full IRB review**.
- ☐ A completed original of the ***Restricted Data Use Agreement*** signed by the researcher, an official authorized to sign contracts on behalf of the researcher's institution of employment, and, if applicable for Version 4 Restricted Data only, the Center Director of the federally-funded research center under which the researcher is requesting the Restricted Data. An electronic signature using a digital ID is acceptable.
- ☐ A completed original of the ***Supplemental Agreement with Research Staff*** for each member of the research team (other than the Restricted Data Investigator) who will have access to the data. An electronic signature using a digital ID is acceptable.

Please enclose a copy of this checklist with your application